

The Assam Royal Global University
1st Meeting of the Alumni Association
14th September 2023

Minutes of the Meeting

Start time: 3:00 PM

Venue: Board Room, Pro Vice Chancellor's Office, A Block

Members Present (without any order):

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| 1. Ms. Pahi Bhagawati | (Representative of Staff/ Faculty) |
| 2. Mr. Kaushik Dutta | (Vice President) |
| 3. Ms. Prajyeeta Kashyap | (Secretary) |
| 4. Ms. Pooja Mazumdar | (Treasurer) |
| 5. Mr. Bhabatosh Hazarika | (Nominated Executive Committee Member) |
| 6. Mr. Anoop Kumar Prasad | (Nominated Executive Committee Member) |
| 7. Mr. Harsh Raj Sharma | (Representative of Student Member) |

Leave of Absence:

- | | |
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| 1. Mr. Nikunj Jajodia | (President) |
| 2. Mr. Digbijoy Sharma | (Joint Secretary) |
| 3. Ms. Nishtha Talukdar | (Nominated Executive Committee Member) |
| 4. Mr. Alok Hazarika | (Nominated Executive Committee Member) |

Special Invitee:

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| 1. Mr. Surendra Singh Grover | (Head, Royal Centre for Corporate Relations, RGU) |
| 2. Ms. Priyanka Saikia | |
| 3. Mr. Atanu Purkayastha | |

PROCEEDINGS OF THE MEETING

1.1: Agenda: Welcoming the Members of the Association

The meeting commenced with a formal welcome by Ms. Prajyeeta Kashyap, Secretary, Alumni Association-RGU to the Members and Special Invitees of the Alumni Association. She welcomed and introduced the new members Mr. Surendra Singh Grover, Head, Royal Centre for Corporate Relations, RGU, Ms. Priyanka Saikia, and Mr. Atanu Purkayastha. Further she shared Leave of Absence submitted by Mr. Nikunj Jajodia, Mr. Digbijoy Sharma, Ms. Nishtha Talukdar, and Mr. Alok Hazarika. The meeting commenced with a formal welcome by Mr. Surendra Singh Grover, Head, RCCR-RGU to the Members and Special Invitees of the Alumni Association.

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1.2: Agenda: Nomination and Election of the President, and a Member of the Association in place of Nishtha Talukdar, who has conveyed her dissent to continue due to personal commitments.

Deliberation: Ms. Prajyeeta Kashyap, Secretary, AA-RGU, informed the members present that Mr. Nikunj Jajodia, the incumbent President of the Association and Ms. Nishtha Talukdar, Nominated Executive Committee Member, have decided to step down from their respective offices due to personal commitments. Further, she informed that Ms. Priyanka Saikia has been nominated for the post of the former while Mr. Atanu Purkayastha was nominated for the latter.

Resolution: Ms. Priyanka Saikia has been unanimously elected the President of the organization while Mr. Atanu Purkayastha was nominated as the Nominated Executive Committee Member.

1.3.i Agenda: To discuss about Alumni communication and enrollment

Deliberations: A member suggested that a calendar be maintained with respect to activities taken up by the Alumni Association and the same be communicated to the Alumni through email along with birthday and anniversary greetings, as per the Alumni Database of RGU. Further it was suggested that the existing work of the Association will be divided amongst the existing members and new members would eventually be inculcated in the Association.

Mr. Surendra Singh Grover suggested that the Alumni database maintained by the university be screened and updated.

Resolutions: After in-depth deliberation, it was resolved that the Alumni database maintained by the university be screened and updated, post which birthday/ anniversary greetings would be communicated to the Alumni.

1.3.ii Agenda: To discuss about creation of Alumni Endowment Fund

Points Discussed:

- A fixed amount can be charged to students as part of Alumni Association fees at the time of admission or with semester fees, which may be made compulsory for all.
- Students may be offered benefits in return of Alumni Association fees in terms of placements, access to landmark University events, access to facilities of the university like accommodation etc. at a nominal cost, post completion of their course.
- An ID card may be issued from the Alumni Association for each student at the completion of their degree. This card may then be used to access university facilities as mentioned above.

1.3.iii Agenda: To discuss updating Alumni on regular basis of the University's landmark events.

Points Discussed:

- Updating and maintaining the database shall be the primary step in disseminating information to the Alumni regarding the university's events.

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1.4. Agenda: To fix the date and time for the next Quarterly Meeting to be held in December, 2023.

Points Discussed:

- The Association decided to meet on 14th December, 2023, Thursday at 3PM.

1.5 Agenda: Any other matter with the permission of the Chair

Points Discussed:

- Fundraising Events may be organized by the Alumni Association after attaining permission from the university authorities.
- Alumni Association may collaborate with the different Clubs of the university authorities.
- An automated system may be requested for the Alumni Association to maintain records and database.

1.6 Agenda: Vote of Thanks: The meeting concluded with a vote of thanks to and by the Chair.

Minutes prepared by – Ms. Prajyeeta Kashyap